



# LITIGATION ASSOCIATE

| Full-time | In-person | Springfield, MO |

**UNIQUELY SUITED FOR YOUR CAREER.**

The law firm of Carnahan Evans PC is seeking a **LITIGATION ASSOCIATE** attorney to join our firm in Springfield, Missouri. Ideal candidates will have a superior academic record and 2+ years of litigation experience. Candidates will assist with all phases of litigation.

## ROLE DESCRIPTION

This is a full-time on-site role for a Litigation Associate at Carnahan Evans PC. The Litigation Associate will be responsible for performing legal research, drafting legal documents, preparing for and attending court appearances and depositions, and writing motions and briefs. The Litigation Associate will also be responsible for conducting discovery and managing case files.

## QUALIFICATIONS

- Strong understanding of law and legal concepts
- Experience conducting legal research and drafting legal documents
- Experience preparing for and attending court appearances and depositions
- Experience writing motions and briefs
- Familiarity with different court systems and procedures
- Excellent communication and interpersonal skills
- Juris Doctor (JD) degree from an accredited law school
- Admitted to the Missouri Bar or eligible for admission
- Familiarity with Microsoft Office and legal research databases

## BENEFITS

Full benefit options including medical, dental, life, disability, paid time off, paid holidays, 401(k)/Profit Sharing and more. Competitive pay!

- 401(k)
- 401(k) matching
- Dental insurance
- Flexible spending account
- Health insurance
- Life insurance
- Paid time off
- Referral program
- Retirement plan
- Tuition reimbursement
- Vision insurance



**A FULL SERVICE BUSINESS AND ESTATE PLANNING LAW FIRM**

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